

KATUNGA PRIMARY SCHOOL



CODE OF CONDUCT

The School wishes to promote a productive and harmonious learning environment. The student code of conduct seeks to establish the School's guiding principles and practices for the management of student discipline and welfare whilst encouraging tolerance and respect for culture, gender, religion, race and disability.

PRINCIPLES

Our School is committed to providing for all students and staff a safe, caring and positive working environment in which discipline and welfare are seen as interrelated and reflect society's norms. We recognise that students will develop best under conditions where they feel accepted and respected, and experience a sense of personal worth. The code of conduct is based on the following principles:

- Students have the right to be safe, to be treated with respect, to work and play without interference and to be treated fairly and consistently
- Students have the responsibility to follow the Student Code of Conduct
- Teachers have the right to teach in an environment of order, co-operation and mutual respect
- The Principal and staff have the responsibility to ensure a safe and fair environment conducive to a positive learning outcomes
- Parents or guardians have the right to expect that their children will be educated in a secure environment
- Parents or guardians have the responsibility to support the School in its efforts to administer the Student Code of Conduct
- Students, staff, parents and guardians have a mutual responsibility to adhere to the principles and practices of the Student Code of Conduct.

SCHOOL RULES

To ensure an optimum learning environment for students both within the precincts of the School and the wider community students are expected to:

- Behave in a courteous and co-operative manner
- Respect the physical and emotional well-being of all members of the School community
- Show respect for their own property, the property of others and that of the School
- Behave responsibly when in public to promote and enhance their image and that of the School

APPROACH TO DISCIPLINE

The School considers it important to adopt a positive approach to the management of student behaviour, which encourages mutual respect and courtesy, and develops and acknowledges personal responsibility and self-discipline.

The School is committed to the following strategies:

- Recognise individual differences
- Resolve discipline matters at the School level
- Acknowledge and reinforce exemplary behaviour



KATUNGA PRIMARY SCHOOL

- Enable students to develop their talents, interests and ambitions
- Promote a positive School spirit
- Discharge its responsibility to students fairly
- Foster a positive and responsible approach to learning

SANCTIONS

Where the Student Code of Behaviour has been breached, and depending on the severity of that breach, one or more of the following consequences will be applied:

- Counselling and/or caution by the teacher
- Referral to Principal
- Parental contact
- Completion of set tasks to reinforce discipline requirements
- Referral to DEECD approved agencies
- Loss of privileges
- Repair or replacement for damage to School and individual property
- Discipline meetings
- Suspension procedures
- Expulsion in accordance with DEECD guidelines

In dealing with misconduct, the School will use a range of strategies appropriate and commensurate with the nature of the misconduct. Where a student's behaviour is sufficiently serious to warrant suspension or expulsion, the School will adopt the procedures detailed in the DEECD policy document currently applicable.

KATUNGA PRIMARY SCHOOL



Anti Cyber-Bullying Policy

RATIONALE

Young people have fully embraced the use of information and communication technologies to maintain contact with friends and make new ones. They send emails, create their own websites, post intimate personal news in blogs (online interactive diaries), send text messages and images via cell phones, message each other through IMs (instant messages), chat in chatrooms, post to discussion boards, and seek out new friends in teen community sites. While most interactions are positive, there are increasing reports of these technologies being used to harass and intimidate others. This has become known as cyber bullying.

Definition

Cyber Bullying is when someone is tormented, threatened, harassed, humiliated, embarrassed, or otherwise targeted by another child, pre-teen or teen using the Internet, interactive and digital technologies or mobile phones. It has to be a minor on both sides, or at least have been instigated by a minor against another minor.

-www.stopcyberbullying.org

POLICY

Katunga Primary School is committed to developing a safe environment where the students act respectfully and positively towards each other in acceptable and non-threatening ways.

PROCEDURE

Staff at Katunga Primary School have the responsibility to ensure that:

- all forms of cyber bullying are prohibited at Katunga Primary School
- staff are aware of cyber bullying and are able to identify and look for signs of occurrence among the students
- students are aware of the consequences of cyber bullying
- a code of conduct is in use for technology, including computers and mobile phones, whilst on the school premises
- all cases of cyber bullying are reported to the Principal and responded to promptly
- there is supervision of technology that is effective for monitoring and deterring cyber bullying

Students at Katunga Primary School have a responsibility to ensure that they:

- do not participate in cyber bullying
- do not use mobile phones, cameras or other digital devices to record audio and visual material that is not authorised as part of the school curriculum program
- do not breach the privacy of students, staff and members of the school community through any unauthorised recording or filming
- do not disseminate inappropriate information through digital media or other means



KATUNGA PRIMARY SCHOOL

- report incidents of cyber bullying to a member of staff
- advise students being victimised by cyber bullying to talk to an adult
- offer to speak to an adult on behalf of the student who is being victimised by cyber bullying

Communication:

- Katunga Primary School has a process in place where it communicates its policies to staff, students, guardians, parents and the school community by placing its policies on the school website and making them available to anyone who comes into the office and requests to see them.
- **Ratified:** This policy has been ratified by School Council in July 2018.